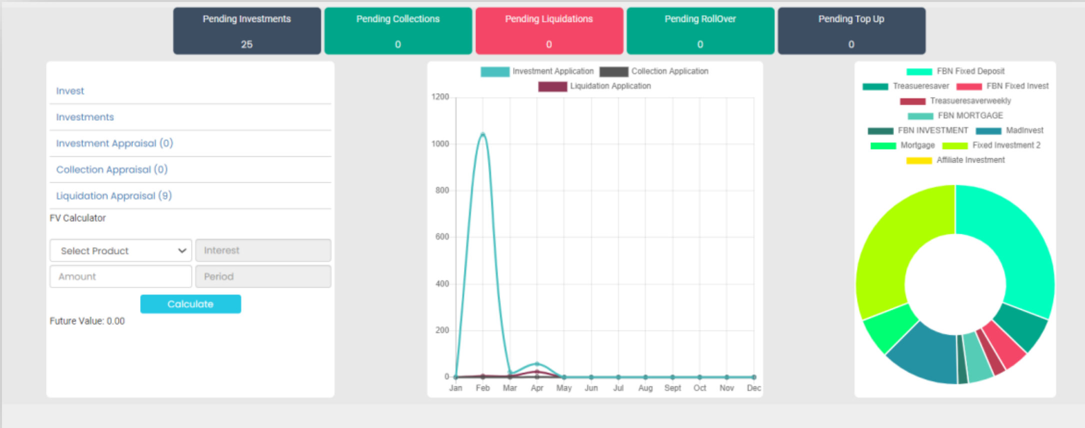
GOS ERP INVESTOR FUND USER MANUAL

WEALTH MANAGEMENT PRODUCT SETUP

CONTENT

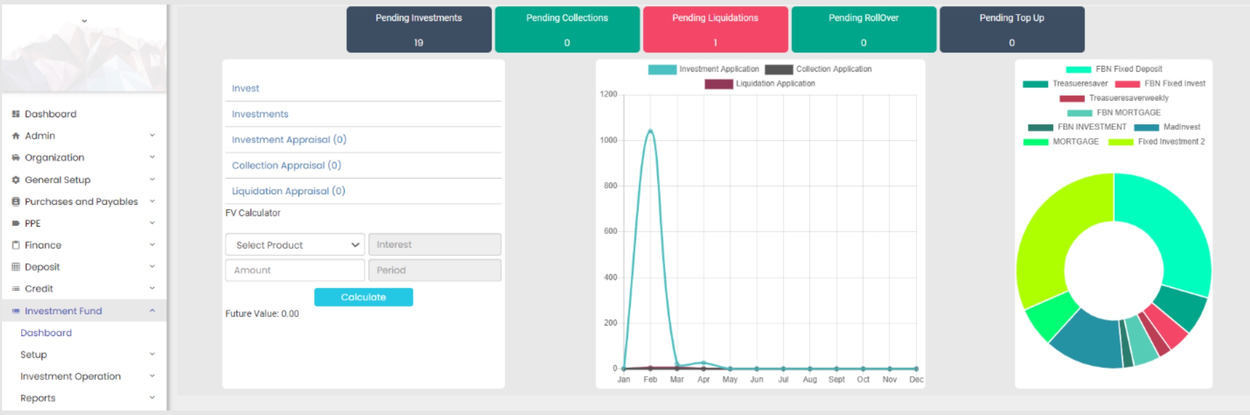
DASHBOARD



SETUP

INVESTMENT OPERATIONS

REPORTS



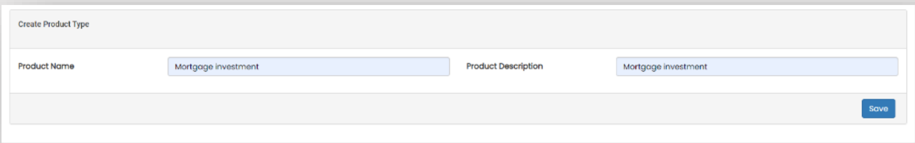
SETUP

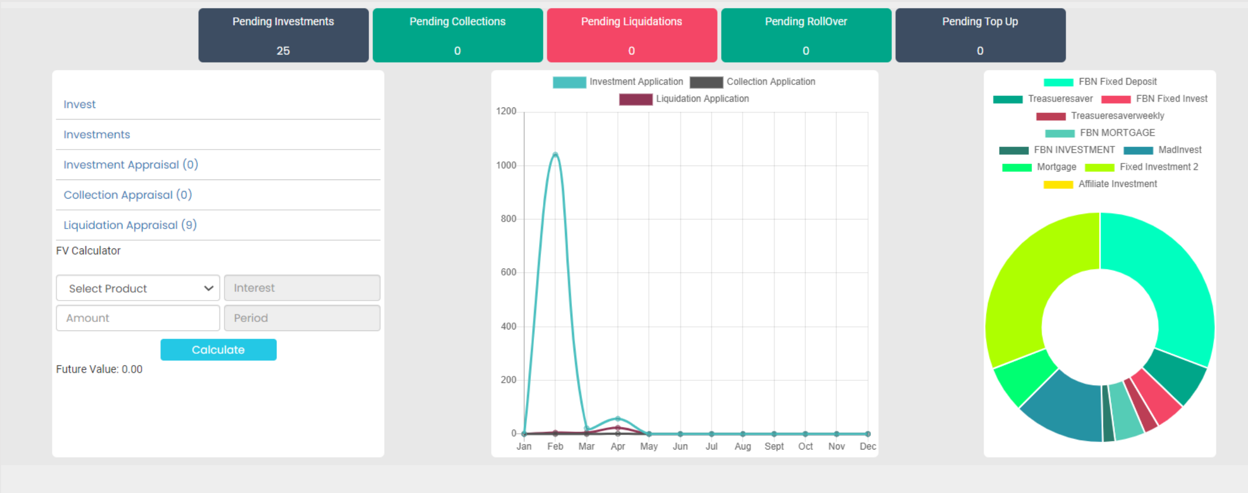
PRODUCT TYPE SETUP

PRODUCT TYPE

PRODUCT TYPE SETUP

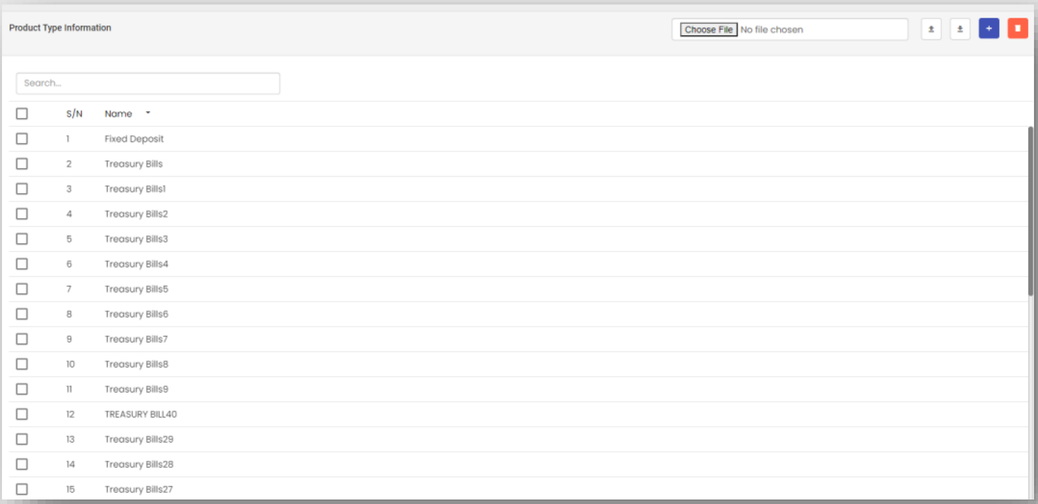
- ❖ This is used to setup the type of product, and not the product itself.
- To setup the product type:
  - Navigate to the setup, click on the product type setup
  - To create a product type, click on the add button and fill in the product information
    - Product Name
    - Product Description
  - Click on save to complete the procedure.





❖ To Add Multiple Product Type Information

- Click on the download button, this download the excel template with the correct upload headers, populate with the following.
  - Product Type
  - Description
- Click choose file button, navigate to the populated excel file and then click open
- Click upload on the interface
- This will upload all the product information

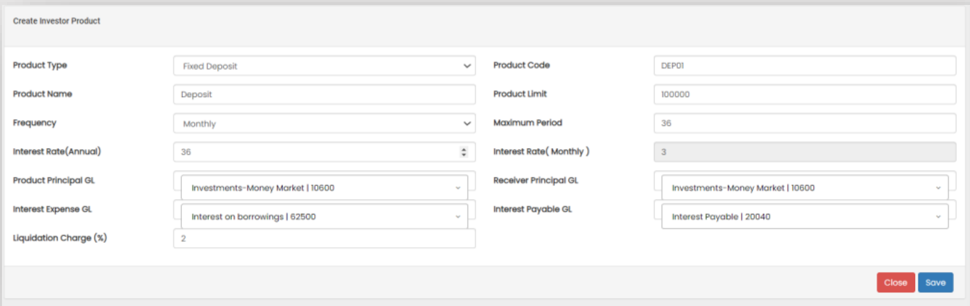


- To delete product type information,
  - Select the product and click the delete button.

- The search box: It is used to sort product with related product type information.

PRODUCT SETUP

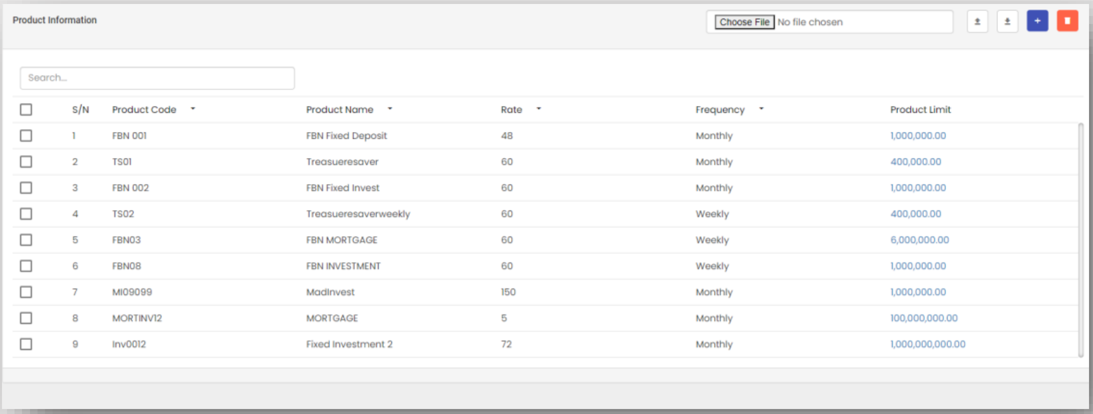
- ❖ Product setup: This is used to set up the product itself.
- ▪ To setup the product:
  - Navigate to setup and click on the product setup,
  - The create a new investor product,
  - click on the add button and populate with the following requisite information:
    - Product Type
    - Product Name
    - Product code
    - Product limit
    - Frequency
    - Maximum period(days)
    - Interest rate (annual)
    - Interest rate (Monthly)
    - Product principal GL
    - Interest Expense GL
    - Receiver principal GL
    - Interest Income GL
    - Liquidation Charge
  - click on save to complete the procedure.



- ❖ To add Multiple Product Information
  - Click on the download button, this downloads the excel template with the correct upload headers, populate with the following.
    - Product code
    - Product Name
    - Product type
    - Product limit
    - Interest repayment (upfront, spread, bullet)
    - Schedule method
    - Frequency
    - Maximum period(days)
    - Interest rate (annual)

- Liquidation charge
- Product principal GLcode
- Receiver principal GLcode
- Interest payable GLcode
- Interest expense GLcode

- Click choose file button, navigate to the populated excel file and then click open.
- Click upload on the interface.
- This will upload all the product information



S/N	Product Code	Product Name	Rate	Frequency	Product Limit
1	FBN 001	FBN Fixed Deposit	48	Monthly	1,000,000.00
2	TS01	Treasueresaver	60	Monthly	400,000.00
3	FBN 002	FBN Fixed Invest	60	Monthly	1,000,000.00
4	TS02	Treasueresaverweekly	60	Weekly	400,000.00
5	FBN03	FBN MORTGAGE	60	Weekly	6,000,000.00
6	FBN08	FBN INVESTMENT	60	Weekly	1,000,000.00
7	MI09099	MadInvest	150	Monthly	1,000,000.00
8	MORTINV12	MORTGAGE	5	Monthly	100,000,000.00
9	Inv0012	Fixed Investment 2	72	Monthly	1,000,000,000.00

- To Delete Product Information,
  - select the product and click the delete button.
- The search box: It is used to sort product with related product information.

REPORT

REPORT → CUSTOMER REPORT → INVESTMENT REPORT

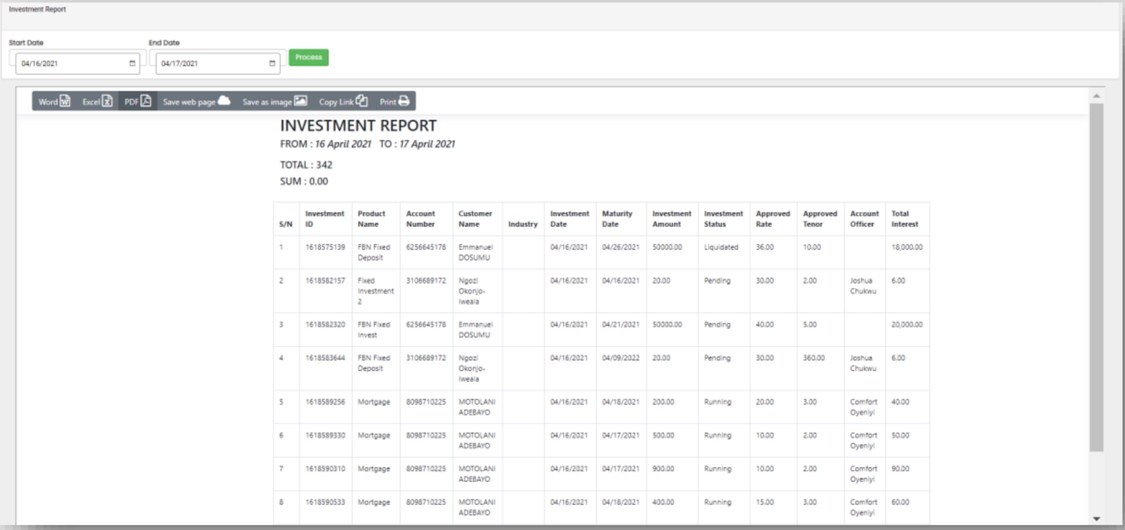
CUSTOMER REPORT

❖ The Customer Report page shows all the Customers Transaction done so far on the application.

- To Navigate to Customer Report,
- Click on Report =>Customer Report
- The Customer Report page will open,
- Input the customer’s type, Start date and End date
- Click on process and it will generate the investment Report for the period selected.

INVESTMENT REPORT

- The Investment Report page shows all the investment transaction done so far on the application.
  - To Navigate to Investment Report,
  - Click on Report => Investment Report
  - The Investment Report page will open,
  - Input the start date and the end date.
  - Click on process and it will generate the investment Report for the period selected.



INVESTMENT REPORT

FROM : *16 April 2021* TO : *17 April 2021*

TOTAL : 342

SUM : 0.00

S/N	Investment ID	Product Name	Account Number	Customer Name	Industry	Investment Date	Maturity Date	Investment Amount	Investment Status	Approved Rate	Approved Tenor	Account Officer	Total Interest
1	1618575139	FBN Fixed Deposit	6256645178	Emmanuel DOSUMU		04/16/2021	04/26/2021	50000.00	Liquidated	36.00	10.00		18,000.00
2	1618582157	Fixed Investment 2	3106689172	Ngozi Okonjo-Iweala		04/16/2021	04/16/2021	20.00	Pending	30.00	2.00	Joshua Chukwu	6.00
3	1618582320	FBN Fixed Invest	6256645178	Emmanuel DOSUMU		04/16/2021	04/21/2021	50000.00	Pending	40.00	5.00		20,000.00
4	1618583644	FBN Fixed Deposit	3106689172	Ngozi Okonjo-Iweala		04/16/2021	04/09/2022	20.00	Pending	30.00	360.00	Joshua Chukwu	6.00
5	1618589256	Mortgage	8098710225	MOTOLANI ADEBAYO		04/16/2021	04/18/2021	200.00	Running	20.00	3.00	Comfort Oyeniyi	40.00
6	1618589330	Mortgage	8098710225	MOTOLANI ADEBAYO		04/16/2021	04/17/2021	500.00	Running	10.00	2.00	Comfort Oyeniyi	50.00
7	1618590310	Mortgage	8098710225	MOTOLANI ADEBAYO		04/16/2021	04/17/2021	900.00	Running	10.00	2.00	Comfort Oyeniyi	90.00
8	1618590533	Mortgage	8098710225	MOTOLANI ADEBAYO		04/16/2021	04/18/2021	400.00	Running	15.00	3.00	Comfort Oyeniyi	60.00

- To download the investment report.
- Click on either Word, Excel or PDF whichever is preferred, and you have the report downloaded in the format selected.